

**Board Meeting Minutes**  
**Pittsburgh Area ACI Chapter**  
**December 4, 2019 at 4:30 pm**  
**Location – Domenico’s in Cranberry**

**Members of the Board:** Tricia Ladely (Chair), Josh Bryan, Dominic Giovannucci, Bob Lawrence, Brian Lucarelli, Ryan Pendeville (*regrets*), Justin Rader, Steve Reed, April Snyder (*regrets*) and Dave Thomas  
**Staff:** Beth Rader - Secretary/Treasurer and Andy Lawrence – Certification Coordinator (*regrets*)

**1. Administrative**

**a. Call meeting to order & confirm attendance**

The Chair started the meeting at 4:46 pm, a quorum was present.

**b. Approval of past meeting minutes**

**Steve Reed motioned to approve the minutes of Nov. 6, 2019; Tricia Ladely seconded; unanimous approval.**

**2. Committee Reports**

**a. Certification Committee: Bob Lawrence (committee Chair)**

Andy held a small SCC certification class in order to get proctors for when we do host a class. Bob also reported that the Chapter will need to spend \$4,000-5,000 to purchase equipment needed to conduct this class.

**Action Item: Need to determine Andy’s payment for SCC certification.**

Andy wanted to bring to the boards attention the fact that the trailer, used to haul equipment for the certification classes, is not insured. There was a brief discussion and the matter was tabled until gaining some clarity with ACI International about our Chapter’s liability policy coverage.

**Action Item: discuss insurance coverage with ACI and Mike Morrison**

Steve Reed reported that PennDOT is coming out with a new Adhesive Anchor specification. The specification will state that ACI certification is required for anyone working installing or inspecting adhesive anchors on a PennDOT job. They are not sure when the specification will issue (potentially June 2020). PACA has taken steps to sponsor an Adhesive Anchor program in the Central PA area and they are planning to host a class in March. They have set their registration fee at \$800. (Note: Andy’s fee schedule does list \$500 per session for the Adhesive Anchor Program.)

**Action Item: confirm that adhesive anchor proctor does not need to be a PE**

**b. Programs Committee: Dave Thomas (committee Chair)**

Ladely and Thomas will work together to schedule a lunch-n-learn in the spring. They will reach out to the volunteer members who expressed an interest in helping. The following companies have expressed interest in giving the presentation:

- Michael Baker International
- BASF
- Gannett Fleming

- SAI Engineers
- Gateway Engineers

The Board discussed the possibility of PSU presenting at our March meeting. They were awarded a travel scholarship from ACI International and they plan to compete in the bowling ball competition at the March convention.

**c. Public Relations Committee: Ryan Pendeville (committee Chair)**

Newsletter – **Ryan will forward Beth an article for the next newsletter. Ladely will write a short President’s message, topic of membership or other.**

Social Media Accounts – no report

Telemarketing – no report

**d. Awards Committee: Dominic Giovannucci (committee Chair)**

Founders Award – no applications yet

Excellence in Concrete Project Award – no applications yet

**e. Finance Committee: to be determined, along with Chair**

- **Reed, Ladely and Rader will meet to create a draft budget based on the last 5 years of operation.**
- **Rader will contact Jim Hune, with Creese Smith & Company, to see if he performs financial audits and the cost.**

**f. Student Chapter Committee: Josh Bryan (committee Chair)**

**PSU**

- They did not attend the beam competition
- We will be hosting a grade 1 certification program in the spring
- We have a visit scheduled for February (bowling ball competition)
- They have offered to present at the March board meeting

**UPJ**

- Visit is tentatively planned for January. Brian Houston said they have their documents in order and will formally petition for membership after the holidays and enter their first competition in the fall

**Geneva College**

- They are interested in having (2) certifications as part of their spring concrete design lab course
- A student chapter is unlikely at this point, due to faculty changes, but they may look to participate in a competition next year

**Pitt**

- Carly is working with student, Nathaniel Buettner, to get a chapter up and running

**Penn College of Technology**

- Contact (student lead) is Joe, I am hoping to get a chapter member to work with this college and the student chapter

### 3. Old Business:

- a. Final discussion regarding IRISE support – Unanimous decision not to support at this time.
- b. *Update Mission Statement (low priority)*

### 4. New Business:

Consider new level of membership for 5 people @ \$150 – This was tabled.

**Action Item:** Beth will review other organizations and their membership fees and then email the board for a vote.

### UPDATES/REMINDERS:

#### Upcoming Board & Dinner Meeting Dates:

Jan. 8, 2020: Jim Casilio - Scaling & Concrete Finisher Certification to Reduce It (Domenico's)

Feb. 12, 2020: PTC & CDR Maguire - Southern Beltway-Long Life Concrete Pavement & Bridges

Mar. 4, 2020: *TBD speaker or PSU Chapter*

#### Certification Classes & Testing:

##### *Grade I Schedule:*

- December 16-17 at Castle Builders Supply – Hermitage (40)
- January 6-7 at J.J. Kennedy - Shipperville (18)
- January 27-28 at New Enterprise – Roaring Spring (28)
- February 10-11 at DuBrook - Clarion (14)
- February 24-25 at GTC – Imperial (8)
- March 9-10 at Stone & Co – Greensburg (18)

*Adhesive Anchor: TBD* (Limited to 5 registrants)

*SCC: TBD*

*Flatwork:* February 22, 2020 @ GTC

*Strength/Aggregate:* January 17-18, 2020 at Neville Island in Pittsburgh

#### Finances:

Checking	\$ 40,909
Money Market	\$ 5,684
PayPal	\$ 7,697
Centauri Investments	\$ 408,287
<b>TOTAL</b>	<b><u>\$462,577</u></b>

#### Events for the 2019-2020 ACI Year:

World of Concrete – February 3-7, 2020

PA Concrete Conference in Harrisburg – February 13-14, 2020

Pittsburgh Regional Science & Engineering Fair – March 2020

ACI Spring Convention – March 29-April 2, 2020 in Chicago IL

**Dave Thomas motioned to adjourn the meeting. Justin Rader seconded. Meeting ended at 5:58 pm.**

**Next Board Meeting: Wednesday - January 8, 2019 at 4:30 pm at Domenicos**

**Anti-Trust Statement: Our chapter's meetings and activities are subject to strict compliance with antitrust laws and shall be conducted in a manner that is consistent with the antitrust laws. Any discussion of competitively sensitive topics with a competitor should always be avoided before, during, and after any meeting or activity of the chapter. If at any time during any meeting or activity, the chapter Executives or Officers believe that antitrust laws are being violated, or will be violated, they will advise attendees as such and halt further discussion. Attendees at any meeting or activity also should immediately voice their concerns. The chapter President will report the incident to ACI."**